**Townsend, MA**

**EMS Coordinator** *(Full-time)*

The Town of Townsend, MA (pop.9,000) is seeking candidates to fill a newly created EMS Coordinator position.

Townsend has a full service Fire-EMS Department with 4 F/T personnel, staffs 2 per diem paramedics 24/7 with 19 per diem employees (paramedics), 32 paid on call Firefighter and 15 paid on call EMT’s. Townsend provides fire, rescue and ALS ambulance service to the Town of Townsend and ALS intercept service to 4 surrounding towns answering approximately 1500 emergency calls per year.

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The EMS Coordinator will be chosen by the Fire-EMS Chief, report directly to the Fire-EMS Chief and be appointed by the board of selectmen. The position will work primarily week days with some nights and weekends to fill vacant shifts or deliver training programs.

Candidates must possess unquestioned integrity, a thorough knowledge of Fire Rescue, ALS service and proven management and leadership skills. Demonstrated experience establishing and maintaining effective relationships with public safety partners, town departments, the business community and the citizens.

Qualifications: minimum (5) five years of recent progressively responsible Fire - EMS experience with minimum (5) five years as a full time paramedic in a 911 system. Massachusetts or nationally registered paramedic. Proven experience presenting OEMS approved programs. MA or Pro Board Certified firefighter level one and two or able to obtain certification within a one year of employment. Certified company officer or able to obtain certification within two years of employment. Reside in Townsend or within 15 miles of the border within the first year of employment. Compensation will be hourly based on a 40 hour work week $45,456 - 52,284 annually with some opportunity for overtime. Some educational benefits are available along with a comprehensive benefits package.

A select number of candidates will be invited to participate in the hiring process.

Conditional offer of employment will be made subject to thorough background investigation and physical examination. The Town of Townsend is an Affirmative Action/Equal Opportunity Employer and does not discriminate on the basis of age, sex, race, color, religion, marital status, sexual preference, national origin, or disability.

Applicants should send a cover letter and résumé by email to: *mboynton@townsendfire-ems.org*no later than February 26, 2016 to be considered.